



## **Course Syllabus**

SPN 2200 Intermediate Spanish I

### **Term:**

Fall, August 31 - December 20, 2015

### **Instructor Contact:**

Shaun Bauer, Ph.D.

Office: East Campus, Bldg. 3, Rm. 132

Phone: 407-582-2931

Preferred contact is email. Use "Email Professor" link in Blackboard. Do not use the messages tool in Blackboard. ([sbauer1@valenciacollege.edu](mailto:sbauer1@valenciacollege.edu) if Blackboard is down)

### **In-Office and Online Hours:**

Tuesdays: 9am-11am, 4pm-5pm

Wednesdays: 9am-12pm

Thursdays: 9am-11am

### **Online-Only Hours:**

Mondays: 1pm-3pm

Thursdays: 4pm-5pm

Fridays: 10am-11am

I am available for Online Office Hours during in-office hours above.

Use skype (shaunbauerphd) to contact during online office hours.

### **Catalog Description:**

Prerequisite: SPN 1121, equivalent, or department approval. Conversational approach with readings adapted from Spanish newspapers, magazines, short novels, Spanish essays, poems, and a wide variety of Spanish articles. Emphasis on written narrative as well as language integrating grammar through compositions, vocabulary, films, presentations, and cultural presentations.

### **Credit Hours:**

3 hours

### **Location:**

Online

### **Prerequisite:**

SPN 1121, equivalent, or department approval.

(This is the THIRD SEMESTER of college-level Spanish, involving advanced communicative functions and grammatical structures. Please ensure you have the proper prerequisites for this course.)

### **Course Objectives:**

In this course, students will learn to communicate in Spanish about the following topics:

- Talk about interpersonal and familial relationships
- Analyze the importance of Hispanic culture in the United States
- Create brief narrations on past events and actions
- Make predictions about the future

### **Course Goals & Outcomes:**

The proficiency outcome of SPN 2200 is that, upon successful completion of the course, students will communicate in Spanish at the Intermediate Mid level, based on ACTFL's (American Council on the Teaching of Foreign Languages) Proficiency Guidelines. Students at this level are able to:

- participate in conversations, make short presentations and write short compositions on a number of familiar topics using connected sentences
- handle short social interactions in everyday situations by asking and answering a variety of questions
- understand the main idea of texts, conversations, and presentations on a variety of topics related to everyday life, personal interests, and academic topics
- demonstrate an understanding of relevant practices, perspectives, and products of the target culture

### **Required Texts:**

Hard Copy: *Imagina: español sin barreras*, 3<sup>rd</sup> ed. José A. Blanco and C. Cecilia Tocaimaza-Hatch. Vista Higher Learning, 2015.

Loose-leaf book with Supersite Plus: ISBN: 978-1-62680-129-5

OR

Digital: *Imagina: español sin barreras*, 3<sup>rd</sup> ed. José A. Blanco and C. Cecilia Tocaimaza-Hatch. Vista Higher Learning, 2015. Supersite with V-text (no physical book). Only at Vista web store. <http://vistahigherlearning.com/students/store/> : ISBN: 978-1-62680-091-5

## Materials / Supplies and Tech Requirements:

- A reliable computer capable of supporting Blackboard and VHL Central.
- Speakers or headphones
- A microphone (built-in or external)
- A webcam
- A dependable Internet Service Provider (ISP) with high-speed internet access
- YouTube account profile
- A Skype account and/or a zoom.us account
- Photostory and/or iMovie for presentations

## Recommended and Approved Resources:

- A Spanish/English dictionary
- [www.wordreference.com](http://www.wordreference.com)
- [www.studyspanish.com/accents](http://www.studyspanish.com/accents)

## Online Communication:

Since Blackboard email is the most direct and frequent line of communication between you and the instructor, you are encouraged to be thoughtful and courteous in your communication as well as to be diligent about checking and responding to emails. Your instructor will make every effort to respond to your messages and help requests, at the latest, within 48 hours Monday through Friday.

Assignment information will be posted in a number of places, so it is important to check all of the following on a daily basis: Valencia email, the Announcements section of Blackboard, the Modules section of Blackboard, the Calendar in VHL Central Supersite.

## Email:

E-mail will be an integral part of this course. Make sure you:

- Check your Valencia College e-mail often. Use the Email Professor link in Blackboard. It will send your message to the Valencia Email.
- I will only respond to email sent through Blackboard using the “Email Professor” link or sent to Valencia College Email.
- Other online communication networks we use in the course (such as VHL Supersite Chat and Skype) should only be used for synchronous chat or office hours. The professor will not answer email sent to these accounts.
- Do not use personal emails. You will not receive any response.
- Any email referring to tech issues with Supersite should include the incident report number they will provide you, if applicable.
- Be patient. I will respond to emails within 48 hours Mondays – Fridays or sooner. Emails sent on weekends or holidays will be answered next business day or as soon as possible.
- You can use the discussion board on Blackboard to ask questions to other students in the class. This discussion board is called “**Café Latino.**” Just remember that this

discussion board is exclusively for the students to help each other and I will not reply to any emergencies or questions through that forum.

- Be courteous and considerate.
- Make every effort to be as clear as possible in your communications. Online communication lacks the nonverbal cues that fill in much of the meaning in face-to-face communication.
- Break up large blocks of text into paragraphs and use a space between paragraphs.
- If an email to your professor requires more than five or six sentences, you should consider setting up an office hour appointment.
- Do not use all caps. This makes the message very hard to read and is considered “shouting.”
- Check spelling, grammar, and punctuation (you may want to compose in a word processor, then cut and paste the message into the discussion or e-mail).
- Sign your e-mail messages and include the course you are taking.

### **Course requirement /Attendance Policy:**

You should expect to spend 10-12 hours per week on Spanish coursework. This time includes online instruction, vocabulary review, grammar tutorials, practice activities, graded homework assignments, graded partner chat activities, webcam presentations, online discussions, graded quizzes, and exams.

Since the goal of this Intermediate Spanish course is for you to communicate in the target language, you will collaborate and interact with your instructor and classmates through speaking and writing activities on discussion boards and through virtual chat programs. Your success in this course will depend upon your willingness to participate in the community of online learners.

**VERY IMPORTANT:** College policy requires that students who are not attending class the first week of classes to be withdrawn from the course. In an online class, attendance is documented by completion of the Syllabus Quiz. Thus, it is very important that during the first week of class you review the Course Orientation, create your own VHL Supersite and Online Chat accounts, and complete the Syllabus Quiz.

If you do not withdraw prior to the deadline and you do not complete your work, you will receive an “F” as the final grade. **Withdrawal Deadline Friday, November 13, 2015.**

### **Evaluation and Grading:**

<b>Letter Grade</b>	<b>Percentage</b>
A	90 – 100%
B	80 – 89.99%
C	70 – 79.99%
D	60 – 69.99%
F	0- 59.99%

<b>Assessments</b>	<b>Percentage</b>
VHL Central Supersite Activities	30%
Lesson Exams	10%
Orientation Quiz and Setup Information; Writing Activities	15%
Presentations (YouTube)	15%
Midterm Oral Interview	5%
Final Oral Interview	10%
Final Exam	15%
<b>Total</b>	<b>100%</b>

### **Extra Credit:**

Generally, no extra credit will be offered.

### **Incompletes:**

A grade of I or Incomplete will not be given.

### **Assessments:**

Assessments and activities for the course will be due according to the Course Calendar (see below and in Blackboard) as well as the VHL Central Supersite calendar. Typically, assignments and assessments will be due Mondays, Wednesdays, and Fridays by 11:59pm either in Blackboard or in VHL Central, depending upon the assignment and according to the calendar.

It is the student's responsibility to calculate grades throughout the semester based on the grades posted in Blackboard to determine progress. Please note that grades will not be rounded up. That means, for example, that a final grade percentage earned of 89.9% will be reported as a final letter grade of B. Please do not ask the instructor to round up grades.

The writing activities and presentations in this course are designed to help you create a sample study abroad portfolio. You will research information related to studying as an exchange student in a Spanish-speaking city and create mock materials based on the city and program you choose. The due dates are found on the calendar and in the assignment information in Blackboard.

### **VHL Central Supersite Activities (30%):**

VHL is one of the two learning management systems you will use in this course. The activities assigned in the VHL Central Supersite are most easily found on the "Dashboard" or listed in the "Calendar" tab under "Assignment Calendar."

For most activities in VHL, you have 5 attempts and your highest score will be calculated in the average. Exceptions include True/False, Virtual, and Partner Chat

activities, for which only one attempt is provided. Late activities in the Supersite are accepted with a penalty of 10% per day. Submissions after 9 days after the due date will receive 0%. Note that the use of written accent marks will affect your score in VHL. Visit Resources for Spanish section under “Resources” in Blackboard.

As with any website, you might experience tech issues with the Supersite. Report tech issues first with the VHL Supersite tech support, and then email me and include the incident report number they provide you.

### **Lesson Exams (10%):**

All lesson exams will be administered online using Blackboard. Exams will typically be open and available to take for 48 hours. The exams will have time limits. The best preparation method for tests is by keeping up with your homework. Tests will be included at the end of certain lessons found in Blackboard in the Learning Modules.

Check your course calendar. All exams will be due by 11:59pm Eastern time.

Note: If you miss an exam you will receive a 0% (zero). You will have one attempt for each exam, unless there is a technical issue. If you have technical problems you should contact me immediately via the Email Professor link in Blackboard and then continue checking your email for additional notifications from me about a course of action you should take after your issue is resolved. You should also contact Valencia’s tech support for additional help. Notice that you cannot wait until one hour before the due time to attempt the test then email me regarding any problems you encounter because you will miss the deadline.

### **Writing Activities, Orientation Quiz, and Setup Information: (15%):**

After reading the entire syllabus and course calendar, complete the syllabus quiz in Blackboard. This quiz will also count as your first week attendance in the course, and failure to complete the syllabus quiz may result in you being reported as a “No Show.”

In addition to the Syllabus Quiz, you will also submit setup information after you have created your Skype account. See the Start Here-Course Orientation pages in Blackboard for more information.

You will complete three writing activities in Spanish for this course. The use of electronic translators or unauthorized human assistance (a Spanish-speaking friend, for example) is strictly forbidden. Any indication that you have used a translator or unauthorized human assistance will result in a failing grade for the assignment. Follow carefully the steps and instructions provided for the writing activities.

### **Oral Presentations (15%):**

You will create two oral presentations using Photo Story® or iMovie and then upload them to YouTube and provide the link in your Blackboard submission of the assignment. If you do not know how to use Photo Story®, iMovie or YouTube, please refer to the Resources section of Blackboard “Oral Presentation Guides” for information and tutorials on using these programs. You will also need a Google account for YouTube.

### **Midterm Oral Interview (5%):**

You will complete an oral interview with the professor via Skype around the midpoint of the semester. Use the questions at the beginning of each module in Blackboard to study and prepare for the interview. You will be graded on your ability to sustain a conversation **in Spanish** and provide sufficient detail and examples as well as to answer the questions and any follow-up questions asked by your professor. Instructions for signing up for the interview will be emailed and announced through Blackboard.

### **Final Oral Interview (10%):**

You will complete an oral interview with the professor via Skype toward the end of the semester. Use the questions at the beginning of each module in Blackboard to study and prepare for the interview. You will be graded on your ability to sustain a conversation **in Spanish** and provide sufficient detail and examples as well as to answer the questions and any follow-up questions asked by your professor. Instructions for signing up for the interview will be emailed and announced through Blackboard.

### **Final Exam (15%):**

You will complete the final exam online in Blackboard. The goal of the exam is to assess your proficiency with the Spanish language and your abilities in listening, reading and writing at the intermediate level. The test is not curved and no make-up test will be given. The final exam will be comprehensive and cumulative in nature.

**Check module 6 for the dates and times of availability for the final exam.**

### **Course Withdrawal Policy:**

- A. A student is permitted to withdraw from a class on or before the withdrawal deadline, as published in the College calendar. A student is not permitted to withdraw from a class after the withdrawal deadline.
- B. A faculty member is permitted to withdraw a student from the faculty member's class for violation of the faculty member's attendance policy with written notification to the student prior to the beginning of the final exam period, as published in the faculty member's syllabus. A faculty member is not permitted to withdraw a student from his or her class as a response to student conduct which falls under the jurisdiction of the Student Code of Conduct (6Hx28:10-03).
- C. A student who withdraws from a class before the withdrawal deadline will receive a grade of "W." A student who is withdrawn by a professor will receive a grade of "W." A student who is withdrawn for administrative reasons at any time will receive a grade of "W" or other grade as determined in consultation with the professor. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F". The grades of "WP" and "WF" **are eliminated.**

- D. A student who receives a grade of “W” will not receive credit for the course, and the W will not be calculated in the student’s grade point average; however, the enrollment will count in the student’s total attempts in the specific course.
- E. If a student withdraws from a class, the student may, upon request and only with the faculty member’s permission (which may be withheld at any time in the sole discretion of the faculty member), continue to attend the course. If a student is withdrawn by a faculty member or is administratively withdrawn, the student is not permitted to continue to attend the class.

In order to get a grade of “W” it is your responsibility (the student) to withdraw from the course before the withdrawal deadline. After the deadline, you will receive a grade that will be calculated based on your progress until you stopped attending the course. There is no incomplete grade “I” posted as the final grade in this class. Please do not ask.

### **Disability Statement:**

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determine accommodations based on appropriate documentation of disabilities. Please contact your home campus for more information.” For East campus the number is Ph.: [407-582-2229](tel:407-582-2229). Here is the link to Valencia’s OSD website: <http://www.valenciacollege.edu/osd>

The instructional media and materials for this class are accessible to students with disabilities. Students who are having difficulty accessing them should contact the faculty member.

### **Student Conduct and Academic Honesty:**

Valencia College is dedicated to promoting honorable personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules articulated in the Student Code of Conduct (6Hx28:10-03). The instructor reserves the right to refer students who engage in activities that are disruptive to the learning environment to the Dean of Students for disciplinary action. This include any composition where a translator have been used or where the level of proficiency is higher than the one shown in class.

Students may collaborate on group assignments. This does NOT include duplication of work. Collaboration should be used to edit or to clarify doubts. If anyone is involved in incidents of cheating will be given a zero (0%) grade for that assignment, quiz, exam, or project. Each student is expected to be in whole compliance with the college policy of Academic Honesty as set forth in the admissions catalog and the student handbook. Any student(s) cheating on an exam will receive a zero (0) grade, which cannot be replaced with the final score and the professor can at his/her discretion withdraw you from the class. This includes submitting work for which a translator or unauthorized human assistance has been used or which the level of proficiency is higher than the one expected in the course. In addition, Valencia College strives to provide a drug-free learning environment for all those involved in the academic experience.



Drug-free Policy: “In compliance with the provisions of the Federal Drug-Free Schools and Communities Act of 1989, Valencia College will take such steps as are necessary in order to adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by Valencia College students or employees on college premises or as part of any college activity.”

Valencia College Expected student conduct: 10-03 Student Code of Conduct

Specific Authority:	1006.60, FS.
Law Implemented:	1006.60, FS.

Valencia College is dedicated to the advancement of knowledge and learning, and to the development of responsible personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules of appropriate behavior as articulated in the Student Code of Conduct. The primary responsibility for managing the classroom environment rests with the faculty. Faculty may direct students who engage in inappropriate behavior that results in disruption of a class to leave the class. Such students may be subject to other disciplinary action which may include a warning, withdrawal from class, probation, suspension, or expulsion from the college. Please read the Student Code of Conduct in the current Valencia Student Handbook. Here is the link to Valencia’s Student Code of Conduct

[http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID\\_1=8&navst=0](http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID_1=8&navst=0)

### **Student Assistance Program:**

Valencia College is interested in making sure all our students have a rewarding and successful college experience. For that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling [\(800\) 878-5470](tel:8008785470). Free face-to-face counseling is also available.

### **Cultural Diversity and Inclusion:**

It is of utmost importance to be courteous and respectful to all individuals enrolled in the course as well as to the people of the cultures we study and discuss. This includes being mindful of the information you post in discussions and submit in your work.

### **Copyright:**

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

**Disclaimer Statement:**

This document may be altered at the instructor's discretion, during the course of the term. It is the responsibility of the student to make any adjustments as announced.

## Course Calendar\*

SPN 2200 Intermediate Spanish I

### Term:

Fall, August 31 - December 20, 2015

Day-Date	Module	Lesson	Blackboard Assignment	VHL Assignment
M-8/31	1	1	Read Start Here-Course Orientation	Setup VHL
W-9/2	1	1		
F-9/4	1	1	Orientation Quiz	Activities Due
M-9/7	1	1	Labor Day-College Closed	
W-9/9	1	1		Activities Due
F-9/11	1	1	Writing Activity 1- Introductory Discussion	
M-9/14	1	1		Activities Due
W-9/16	1	1		Activities Due
F-9/18	1	1		Activities Due
M-9/21	2	2		Activities Due
W-9/23	2	2		Activities Due
F-9/25	2	2	Oral Presentation 1	
M-9/28	2	2		Activities Due
W-9/30	2	2		Activities Due
F-10/2	2	2		Activities Due
M-10/5	2	2		Activities Due
W-10/7	2	2		Activities Due
F-10/9	2	2		Activities Due
M-10/12			Exam Lessons 1 & 2	
W-10/14	3	3		Activities Due
F-10/16	3	3		Activities Due
M-10/19	3	3		Activities Due
W-10/21	3	3		Activities Due
F-10/23	3	3	Writing Activity 2	
M-10/26	3	3		Activities Due
W-10/28	3	3		Activities Due
F-10/30	3	3	Oral Presentation 2	
M-11/2			Midterm Oral Interview Due	
W-11/4	4	4		Activities Due
F-11/6	4	4		Activities Due
M-11/9	4	4		Activities Due
W-11/11	4	4		Activities Due
F-11/13	4	4	Writing Activity 3 Withdrawal Deadline	

M-11/16	4	4		Activities Due
W-11/18	4	4		Activities Due
F-11/20	4	4		Activities Due
M-11/23			Exam Lessons 3 & 4	
W-11/25			Thanksgiving-College Closed	
F-11/27			Thanksgiving-College Closed	
M-11/30	5	5		Activities Due
W-12/2	5	5		Activities Due
F-12/4	5	5	Oral Presentation 3	
M-12/7	5	5		Activities Due
W-12/9	5	5		Activities Due
F-12/11	5	5		Activities Due
M-12/14			Final Oral Interview Due	
W-12/16			Final Exam Due by 11:59pm	

### Important Dates:

11/13            Withdrawal Deadline  
 11/25-29       College Closed: Thanksgiving Break  
 12/21           Final Grades Submitted by Professor  
 12/22           Final Grades Available to Students

\*This calendar is subject to change. Please stay informed and adjust as announced by your professor.